App F IX 4

Previous References 1941 (✓)

File No 120-41

Serial Nos. 17

Later References

GENERAL AND REVENUE SECRETARIAT

Serial Nos

Part B for August 1941

SUBJECT

Inspection notes French rocks Minor Municipality

Recorded without orders

January 19, 84

Inspn Note -- French Rocks Minor Mty

General and Revenue Secretaria | MFile No 120 of 1941-42 [App F III-2

Serial No

From the D C Mandya
No C 2667/40-41 Dt 1-8-41
Forwards the note of inspn of the French Rocks Minor M. office held by him on 26 3-41.

1) The notes have been subtd. near more than four months after the date of inspn

2) The Health and Audit Committees have not met at all

3) No powers have been delegated to the Vice-President

4) Octroi revenue shows a decline The D.C has suggested the Extension of the duty to additional articles as well as well as the Enhancement of the rate levied on certain items to the maximum limit.

5) The abstract D.C.B. of assessed taxes is as follows

Arrears as on 1 7-40	Rs	1,348
Demand for 1940 41	"	2,530
Total		3878
Collections till 23 3-41	"	2,014
Balance		1,864

6) The Inspecting Officer has directed that action under Section 9 (2) of the Minor Mities Act be taken against two Councillors who are in arrears

7) The dates of birth of certain

NOTE—Contn Sheet

Duplicate Notes - French books Minor Mlty

ML File No of 1941-42 | Central and Revenue Secretariat

Serial No

officials are not entered in their respective Service registers

8) Record sorting is in arrears The need for a separate clerk for this work is keenly felt

9) Audit notes for the years 1936-37, 1937-38 & 1938-39 are pending final disposal

10) The financial position of the municipality is given below

Opening Balance as on 1-7-40 — Rs 4142
Receipts for 1940-41 — Rs 13 304
Total — Rs 17,443
Expre — — 13,606
Balance — 3,839

11) Subtd

8/8

Law Secy) 9-8

Minister L S S)

12/8/41

13 8 41

16/8/41

11 AUG 1941 GOVT OF MYSORE

OFFICE OF THE MI S FOR L S G & P H Dte 13 8 41 No 928

Mc/120-41-17

Notes of Inspection of the Frenchrocks Minor Municipality for the year 1940-41

Name of Inspecting Officer — C I H Ranajodha Singh, Esq , B A ,
Name of Officer in-charge — M I Appajappa Esq , B A ,
Mr R T Lakshman Rao, Vice-President
Date of Previous Inspection — 28-6-40
Date of Inspection — 26 3 1941

The office was inspected by the Deputy Commissioner on 28-6-40 The President Officer s inspection for the year 40-41 has been held on the 16th instant

1 Are there any vacancies in the Council If so have steps been taken to fill up the same ?	There is no vacancy
2 Have arrangements been made for the correct preparation and timely publication of list of voters and persons eligible to stand for election	The voters' list prepared in connection with the recent reconstitution of the Municipal Council is in force
3 Do the Council and Managing and other Committees thereof meet regularly ?	The Health and Audit Committees which were constituted in accordance with the resolution No 12 dated 31-7-40 have not functioned at all This is rather unsatisfactory The President is requeste to take necessary action to see that these committees function so that the administration of the Municipality can be carried out effectively The councillors who are appointed as members of these committees should be impressed with the value and utility of these bodies so that they may evince keen interest in the Municipal Administration
4 Are regular journals of the proceedings of all meetings of the Municipal Council and of each Committee kept ?	Yes
5 Has action been taken on all the resolutions of the Council and of the committees and the nature of action so taken noted against each resolution and also reported at any subsequent meeting ?	5 A separate register has been maintained for noting the action taken in respect of the resolutions passed by the Municipal Council Entries have been made up-to-date
6 Have the powers and duties of the President and the Vice President been clearly defined	6 It is stated that no powers have been delegated to the Vice-President The President may take such action as deemed fit in the matter of delegating the powers to the Vice President
7 Is the working of rules and bye laws periodically examined ?	No bye-laws have been framed as this is a minor unicipality But the rules framed by Government for taxation in Minor Municipalities is in force
8 Is there a table of rates both in English and Kannada hung up in the office and also Octroi gates ?	II OCTROI Yes
9 Is a register maintained for articles deposited in the Warehouse and are receipts regularly given to depositors and warehouse fees collected in accordance with the prescribed rate ?	There is no ware-house
10 Are the railway receipts and invoice registers periodically examined by any of the Councillors ?	The Frenchrocks Railway Station is not included within the Municipal limits
11 Are any exemptions granted by the President in the matter of production of articles received and are security deposits taken in these cases ?	No such instances
Are these exemptions noted in the register ? What is the amount of security	
12 Are [illegible] persons carefully [illegible] periodically settled [illegible] not exceed the	No such instances

13 What are the precautions adopted against smuggling?

The collection of octroi is being looked after by 4 octroi Lanegars, one Head - Lanegar and two peons

14 Have any cases of smuggling been detected and prosecuted?

One case of smuggling to the extent of Rs 0-4-6 has been detected and the prosecution has been launched in the Special I Class Magistrate's Court Seringapatam

15 What arrangements are made for levying Octroi on goods arriving by rail?

There is no Railway Station within the Municipal limits of Frenchrocks The income realised under octroi during the last five years is detailed below -

1936-37=4422-5-0
37-38=4743-12-6
38-39=5278-4-11
39-40=4810-13-10

During the current year till the end of 25-3-41 a sum of Rs 3664-10-8 has been realised A sum of Rs 1221/- may be anticipated during the remaining 3 months Thus the total income will be about Rs 4900/- From the above statement it will be seen that there is a decrease in the income under octroi from the year 1939-40 No attempt has been made to levy maximum rates on the marginally noted articles, ~~have not been levied~~, inspite of the observations made during the time of last inspection Maximum rates have not been levied in respect of the marginally noted articles while no octroi is levied on articles used in the construction of buildings The President is requested to investigate the possibilities of enforcing higher rates so that the income of the Municipality may be improved

Name of article	Maximum rate	Rates now levied
Animals for Slaughter	0-2-0	0-1-0
Ghee	0-8-0	Nil
Butter	0-6-0	Nil
Oil seeds	0-4-0	0-1-0
Tobacco	4-0-0	1-0-0

III HOUSE, SHOP AND OTHER TAXES

III House Shop and other Taxes

16 What are the arrangements for ensuring that all taxable properties are duly assessed?

The octroi Head Lanegar and the Sanitary Inspector are attending to Kohatarifa-collections These officials bring to the notice of the Council the cases of taxable properties

17 Has a register of Municipal property been maintained and is it posted up to date?

Yes

18 Are all the other registers prescribed in the Municipal Account Manual maintained? If not why?

Yes

19 Is an exhaustive list of all taxes rates fees fines and forfeitures accruing to the Municipality under the regulation rules and bye laws maintained?

Yes

20, 21 and 22

20 Check the arrear demand register and the process re ister and see if ti nely action is taken for the recove y of the arrears What is the amount of arrears due and to what years do they relate? Steps taken f or their recovery may be noted

21 Are taxes collected promptly and is the progress of collect on closely watched by the Municipal executive and scrutinised by the Managing Comm ttee? What are the arrangements for uch supervis on?

22 A e the processes prescribed for the ecovery of Mun cipal taxes resorted to automatically? Instances of b lls not followed by notices of emand and of notices not followed by distraints nd of suits decreed not followed by execution may e noted

There was a balance of Rs 1347-13-8 on 1-7-40 outstanding against 340 khates The details of the arrears are given below -

31-32	8-12-0
32-33	23-0-0
33-34	26-14-0
34-35	42-2-0
35-36	36-6-0
36-37	143-14-6
37-38	196-7-11
38-39	255-6-5
39-40	614-14-10
Total	1347-13-8
Demand for 40-41	2529-14-6
Total	3877-12-2

The demand for the current year is - Rs 2529-14-6

103 notices have been issued for Rs 616-6-3 Of this a sum of Rs 137-4-9 has been recovered 22 distraints have been issued - amounting to Rs 186-0-3 ction has also been taken for the recovery of taxes due on official quarters amounting to Rs 536-5-9 Two suits have been filed for the recovery of R 373-15-9 During the current year till the 25th arch 41, a sum of Rs 2013-13-11 has been collected The details of the balance are given below -

31-32	6-8-0
32-33	18-4-0
33-34	21-8-0
34-35	35-10-0
35-36	28-14-3
36-37	125-12-6
37-38	147-2-0
38-39	147-14-5
39-40	206-3-0
Total	737-12-2
40-41	1276-1-9
Total	2013-13-11

A sum of Rs 46-4-0 being the balance for the years 31-32, 32-33 and 33-34 is reported to be outstanding as the parties are not in Station The balance of - Rs 2013-13-11 outstanding now should be reduced to Nil balance by the end of the current year as observed by the Presiding Officer during the time of his inspection the post of the Bill Collector may be revived on a permanent basis so that the collection work may be done vigorously

23 Are Munic pal Councillors and Municipal Officers p ompt in regard to intimation of lia bility to pay taxes and also in payment? Are th ere any cases of neglect or default in this respect?

23 It is reported that Municipal tax of Rs 25-4-3 and 3-13-6 is due from two of the - present councillors viz , Messrs P Abdul Rahiman Sahib and K N Sreekantiah respectively action under the regulation may be - taken against them for the recovery of the dues

24 Have all the Mutsaddis given security? Is it in cash or in Savings Bank Deposit? Are these particulars noted in the register prescribed therefor?

Yes The balance of Rs 0-11-0 due from Jaffer may be recovered immediately

25 Is there a miscellaneous demand and collection register? Are all items sold by public auction? Is this done promptly? Are there any arrears outstanding? What action has been taken for their recovery?

A miscellaneous demand register has been maintained A sum of Rs 2269-3-2 has been realised under the several heads - noted in the margin* The right of selling beef and the rent on Hotel and fruit stall near the Cinema was sold in public auction a sum of Rs 12-8-0 under the license fee for the year 39-40 is due This should be recovered immediately A number of demands have been booked for the year 40-41 while no collections have been effected It is stated that the parties have left the place and that the demand requires revision after ascertaining the whereabouts of the parties The President is requested to eliminate such items at an early date as such demands will not serve any useful purpose The rent from the beef and mutton stall contractors is due as detailed in the *margin These rents may be recovered promptly in future

*Dasappa	8-0-0
Hari Setty	1-0-0
Abdul Rahiman	1-8-0
Ahmad Shariff	2-0-0
	12-8-0

*Beef stall -
Anthony For Feb 41 22-15-4
Mutton stalls -
Mohamad Yusuf -do- 10-0-0
Mohamad Khasim Sab for Jan&Feb 41 20-0-0
Yakoob Sab -do- 20-0-0

26 Are instalments payable by toll gate contractors received every month on the due dates? Instalments due and the periods they pertain to may be noted to ether with information as to the steps taken for recovery

Shandy - The income under the above head during the year (till the 25-3-41) is - Rs 1156-13-1 an income of Rs 400/- is - anticipated by the end of the year Thus the total income will be about (Rs 1156-13-1 plus 400-0-0)= 1556-13-1 for the year while the *marginally noted income has been realised during the previous years The President is requested to - instruct the collection-staff to guard against the leakage of revenue

*37-38	2000-0-0
38-39	800-0-0
39-40	1714-14-5

27 What system is followed in leasing market stalls? For what period are they leased and what proportion of the stalls is vacant?

There are no toll-gates

There are no market stalls

28 How are daily market fees collected? Is the system of collection such as to effectually prevent fraud?

There are no daily markets

IV CONSERVANCY AND SANITATION

29 Does each Sanitary Inspector maintain a diary and do the entries show sufficient work for each day ?

What is the general condition of the work indicated by these records ? Is it up to date and efficient ?

There is a Sanitary Inspector and he has maintained a diary It is written up-to-date

No diary is pending with him Diaries are submitted once a fortnight

30 Is the distribution of the sanitary staff among the different parts of the Municipality reasonable ? Is the staff sufficient ? What arrangements are followed to ensure that each Municipal servant performs a full tale of work ?

There are eighteen sweepers It is stated that the staff maintained is sufficient and that the work of these people is supervised by the conservancy Daffedar and the Sanitary Inspector

31 How many license applications referred for inspection are pending how long since and why ?

A license Register has been maintained So far 35 license applications have been received Of these, 32 have been disposed of Of the 3 pending, two were received on 22-3-41 and in the case of the remaining one, notice has been issued to the concerned party to produce plans and she has not yet complied with

32 Is there a notice register of all notices issued under different sections of the Municipal Regulation ? Does it show the final disposal of each notice ?

Some cases are pending as final orders have not yet been passed These may be disposed of without further delay A separate register should be maintained to note the action taken and the manner of disposal

33 Is a prosecution register maintained? And state if it is properly maintained

A register is maintained One case of smuggling has been filed before the First Class Magistrate, Seringapatam, on 19-3-41

34 What are the arrangements for the prosecution of Municipal offences and by what courts are such cases tried ? Are cases disposed of promptly ? From the statistics of prosecutions it may be noted whether the arrangements are effective

The Sanitary Inspector takes action for the prosecution of Municipal offences These cases are tried by the Special I Class Magistrate, Seringapatam

35 Are the birth and death registration reports received regularly and tabulated intelligently ?

How many prosecutions were there during the perverse half year for neglection to report birth or death and how many ended in conviction ?

Yes No such instances

V PUBLIC WORKS

36 Are unauthorised encroachments by private persons on the streets and drains promptly checked and for this purpose is a survey map of the town kept in the Municipal Office ?

No encroachments on either streets or drains are reported during the current year A town map is available in the office

37. Is there a schedule of rates both for works and metal supply in the office? Is it prepared every year and sanctioned by the Council?

Are the estimates invariably framed in accordance with these rates?

It is stated that as the estimates prepared by the Sanitary Inspector are got scrutinised by the Asst Engineer, Lower Channels Division, No schedule of rates is maintained

38 Check the list of incomplete works of the previous year and state in what stage they are at the time of inspection

1 Construction of Silk pattern drain at the junction of Nagamangala and Municipal roads	33-15-6
2 Repairs to petta street	31-6-6
3 " Municipal Office Rd	95-13-9
4 " the road leading to Beerasettihalli	26-3-6
5 " to the road east of Municipal Office	60-11-9
6 " to the road leading to Beerasettihalli Road No 2	37-0-0
7 " to the road infront of the Sub-Dn-Office	105-1-6
8 " to the road west of Municipal Office	54-13-8
9 to the Mutton stall	39-4-0
~~10~~ Incomplete works of * previous year completed during the year	Total 484 6-2 ~~484-6-2~~
11 Silk pattern drain in front of the Agricultural Office	100-0-0
2 Construction of 'V' shaped drain	118-7-9
3 Silk pattern drain in front of Devi temple	86-12-6
Total	305-4-3

Of the three incomplete works which were pending at the beginning of the year two have been completed while the remaining one is stated to be nearing completion The *marginally noted works to the extent rs 484-6-2 (See above) which were undertaken during the current year have been completed

39 Are contracts executed before work is begun?

Agreements have been obtained in respect of major works while it is stated that no such agreements are obtained in respect of petty contracts

40 Are there any works carried out by departmental agency? Is there a muster roll in Form 77 of the Municipal Account Manual maintained for the same and are payments made accordingly?

Is an abstract of the measurement book noted in the muster roll to facilitate comparision of out turn of work?

No works have been executed under the Municipal Agency

41 Are the measurement books of all works maintained properly? Are they returned to the office records as soon as they are finished?

Yes Yes

42 Has there been regular progress of work throughout the year or is there any attempt to rush through works at the end?

The works are executed as and when the estimates are sanctioned and there are no instances of attempts to rush through works at the end

perly filed [illegible] easily traceable for ready reference ?	All the sanctioned estimates have been filed along with the connected bills of works executed
44 Is a list of measurement books in current use maintained showing the names of subordinates and the works for which the book is used ?	The measurement Book in current use is with the Sanitary Inspector
45 Is a building register maintained showing the capital outlay and the expenditure incurred on their maintenance every year ?	register is newly opened Estimated cost of the buildings may be furnished wherever possible
46 Are tenders invited from the contractors as prescribed in the Municipal Account Manual ?	As the works which have been executed are of petty nature no tenders are reported to have been called for
47 Are contracts given out to persons related to Municipal Officers or Councillors ?	No such instances
48 Is security taken in all cases for the due fulfilment of a contract ?	It is stated that as 'Kutchalikas' have been obtained, there is no necessity for getting securities

VI GENERAL

49 Is the office accommodation sufficient and suitable ? Are the rooms premises and furniture kept clean ?	Yes Yes
50 Is a record of the qualifications and services of the ministerial officers maintained up to-date ?	Yes
51 Is a service register maintained for every permanent official and brought up to date ? Are these registers arranged in order and kept in the records in a separate box ? Who keeps the key of the box ?	Yes The date of birth in respect of the *marginally noted permanent and temporary officials is not entered ~~The Service~~ *Permanent - 1 Chickkamancha and 2 Chandra Rao Temporary - 1 H Hongiah 2 Narayana Setty 3 Mohamad Jaffar 4 B K Nanjegowda The Service Register of the Sanitary Inspector sent for verification to the President District - Board Kadur may be got back Likewise that of Syed Ahamad Head Manegar may be got - from Mandya Municipality
52 Are all appointments made in accordance with the rules ?	The Deputy Commissioner's Office is the Unit Office
53 Is a statement of the periodical reports and returns due prepared and maintained up to date ? Are the due dates the dates of actual submission and the names of the clerks responsible for their preparation noted therein ? Is it scrutinised by the Head of the Office ?	A periodical register is maintained It is being scrutinised by the Head of the Office No return is due
[illegible] many and which returns were due at the time of inspection ?	

54 Is the register of furniture maintained? Are all articles of furniture enter d therein together with details as to the cost and date of purchase of each? Is the register verified once every quarter? Is a note made in the register of all articles lost or which have become unserviceable? Is the furniture adequate for the needs of the office or more than necessary? What is the condition of furniture kept?

A Furniture register is maintained The cost and date of purchase in respect of certain articles have not been entered The approximate cost of these articles may be entered if the original cost of these articles cannot be found The President has checked this register on 22-5-40 As no check has been made by about the end of August 40 he is requested to check and certify at an early date There are no unserviceable articles

55 Are old and unserviceable articles sold by public auction and the proceed credited to the Municipal fund?

Yes

56 Who keeps the stock of forms? Where are they kept? Are they neatly arranged? Are all receipts and issues noted in a register?

The clerk is in the custody of all forms excepting the Receipt Books of Mohatarfa octroi and Market which are reported to be in the custody of the President Yes

57 Is a complete set of the standing orders of Government relating to the work of the office maintained?

Is it provided with a table of contents and if bulky also with index?

57
Yes A table of contents may be put up

58 Is the file of Municipal rules and bye laws kept up to date? Are they printed and available for sale at cost price to the public as required by Section 49 of the Municipal Regulation?

The rules framed by Government for taxation in Minor Municipalities are in force No bye-laws are framed as this is a Minor Municipality

59 Are the registers of in ward and out ward correspondence properly maintained with cross reference regularly marked?

A General Receipt Register is maintained All papers received are registered in this register In some cases cross references have not been written In future cross-references should be entered

One current register has been maintained There were 16 current pending on 1-7-40 123 have been disposed of and 28 are pending Of the 28, ten belong to the year 1939-40 The following are some of the oldest cases -

1/39-40 - This relates to the misappropriation of one Basaviah Head Pangar It is seen from the Current Register that the resignation letter of Basaviah has been forwarded to the Deputy Commissioner on 4-7-39 But there is no entry to support this in the Tappal Book Such omissions should be avoided in future Another further entry made on 14-10-39 discloses that a report has been made to the Deputy Commissioner stating that the balance of the misappropriated amount viz , Rs 2-12-2 has been recovered This should be disposed of by the clerk concerned in the District Office immediately if the records are pending there

2/39-40 - This is about the shifting of the Middle School to the Old Sub-Division Office buildings A reference may be made to the Executive Engineer, Mandya,

59 continued

to ascertain the stage at which this is pending in view of the proposal for the location of the Taluk Offices in that building

120,127, 129 and 133/39-40 - are running currents pertaining to the subjects of census, war relief fund, drainage and Malaria Survey respectively

134/39-40 - This is about the loss of vehicle tax to the Municipality The Register discloses that the bill was forwarded to the Comptroller on 17-6-40 No reply has been received from the Comptroller so far in this behalf A further reference may be made to him and the current disposed of

The register maintained is not the one prescribed prescribed register may be got and written up The nature of disposal of correspondences has not been noted in the current register This defect may be remedied at an early date

60 Is a separate petition register maintained and does it show the method of disposal and the date and nature of endorsements granted ?

A separate petition register is maintained One petition was pending at the beginning of the year So far 25 have been received Of these, 20 have been disposed of Of the remaining 6, the following are the oldest -

7/40-41 - This petition presented on 22-10-40 is for the change of khate The party is stated to have been informed to produce the sale deed He may be reminded again and the petition brought to disposal

61 Is there any abnormal delay in the disposal of petitions ?

21/40-41 - The petition presented by Mooriajan Abdul Razack on 17-2-41 is for the change of khate It has been ordered by the President to issue a notice to the petitioner for submitting the title deed No notice has been issued so far This should be attended to immediately and brought to disposal There is no abnormal delay in disposing of the petitions The remaining petitions have been received very recently As a general rule, the petitions should as far as possible be disposed of expeditiously

62 Is there a separate register for building licenses ? Is a quarterly statement of all applications received for building licenses maintained ? Check the accuracy of the statement and give the number of applications which are unduly delayed Their oldest dates and the reason of their pendency may also be noted ?

Vide answer to question No 31

63 Are all disposed records promptly made over to the record keeper duly arranged and stitched ? What is the number of such records remaining to be sent to the record room ?

It is stated that no separate record room is maintained in view of only one clerk attending to all the miscellaneous items of works It is reported that none of the previous clerks have attended to this work resulting in the accumulation of nearly 1600 records (about 8 bundles)which are required to be stitched and sent to records The President is requested to look into this matter and if possible one clerk on a monthly allowance of Rs 15 may be appointed temporarily to attend to this work This should be brought up-to-date before the close of the current year

64 Are the r cor is of meetings kept in an orderly manner? Are the minutes of proceed ngs properly kept and mvle available for inspect on by any inhabitant of the Municipa lity?	Yes
6- Are all the reg sters prescribed in the Munic pal Account Manual maintained?	Yes
66 Examine the cash in the Municipal Treasury and give the amount found at the time of your in pection Does it agree with the book balance?	There is a sum of rs 2999-0-2 at the credit of the Municipality Yes
67 Has suffic ent secur ty been taken from offic als expected to handle the Municipal cash?	Yes The security deposit pass book of Syed Ahamad may be got from the Krishnarajpet Municipality by reminding the President again
68 Is the pass book of the Munic pal ty written up in the Treas ry / Bank periodically and returned w thout delay?	Yes
69 Is the cash book closed and balanced daily? Is the balance arrived at every month compared and agreed with that in the pass book?	The petty cash book is closed daily while the General Cash Book is closed at the end of each month Yes
70 Examine the classified abstract of receipts and expenditure and state if it is written up properly?	Yes
71 Are the accounts audi ed monthly by auditors appointed from among the Municipal Co nc llors? Are the registers signed by them in token of th r having examined them?	The accounts have not been audited by the auditors appointed from among the Municipal councillors
72 (a) Are aud t notes received from the Comptroll r s Office promptly disposed of? How many au h notes, if any are pending when were they received and why are they pend ng?	The audit notes of the years 36-37, 37-38 and 38-39 are pending final disposal
(b) Is th re a register of objections received from th Comptroller? How many objections are pe dl d posal and why?	a register containing the audit objection has been maintained but action taken is not yet noted This may be done very early
73 What is the amount of permanent advance held by the office? Is an account of it correctly kept? What is the balance on hand? Is it forthcoming?	R. 30/- Yes The balance on hand is rs 19-11-0
74 Are there any long stand ng advances made out o the office impress awa ting adjustment? Details may be furni hed	None
75 Is an ad ance re sur of the Municipal money maintained? Is t m ly action taken for its recovery?	Yes

76 Are the cheques issued for the bills and the payments made therefor entered in a petty cash book ?	Yes
77 Is there a scale register of all Municipal Establishments in the Office? Is it kept up to date?	Yes
78 Have personal claims of officers to pay allowances and increments been discharged without delay ? If any are delayed what is the cause for the same ?	None
79 Are the pension applications prepared and submitted in time ? How many cases are pending and why ?	Yes None
80 What amount has been given by the President as sub imprest to subordinate officers ? Details may be noted Are acknowledgments of permanent advance held by them duly received ?	No sub-imprest has been given to subordinate officers
81 Are all the records sorted ? If not what is the quantity of papers remaining to be sorted ? What time is necessary to complete their sorting ?	
82 Are all papers sent to the records as soon as they are disposed of duly stitched and feristed ? Note instances to the contrary if any	Vide question No 63
83 Have all time expired papers been eliminated after verifying the periods for which they are preserved and are they all destroyed and a note made to this effect in the register ?	
84 Are the money and stamps received for copies regularly entered in a register ? Is the register submitted regularly to the Head of the office for inspection and signature every month ? Where are all the money and stamps received for copies kept ?	A copy application register has been maintained Of the 4 applications received so far, two have been disposed of and the remaining two had not been entered These may be brought on the register and disposed of without further delay
85 Extent to which points noted for action previous inspections have been attended to	A minute book has been maintained and action taken on each of the observations made by the Inspecting Officers has been noted

86 Any irre ularities or intormalities observ ed in the course of inspection whetl er connected with the printed questions or not and sugges ions if any for improving the efficiency of the workin of tl e office

Financial position -

Opening balance on 1-7-40	4142-0-0
Receipts for 40-41	13303-0-0
Total	17445-0-0
Expenditure for the year 1940-41	13606-0-0
Balance	3839-0-0

The following contributions to the other departments are approximately due as - follows -

Local Fund Dispensary 39-40 and 40-41	351-0-0
2 Primary Education fund 40-41	150-0-0
3 Veterinary contribution 40-41	50-0-0
4 Vaccine 40-41	6-0-0
	~~206-0-0~~
	~~351-0-0~~
TOTAL	557-0-0

On the whole a sum of s 5518-0-1 has to be realised by the end of 40-41 if the sanctioned budget is to stand But as per calculation a sum of Rs 4500/- may be anticipated This decrease is stated to be due to the non-realisation of the benefit of the revision of assessment which did not come into force in f time i e for the year 40-41

Pound - The pound is being worked under the Municipal agency So far (till the - 25th March 41) a sum of Rs 123/- has been realised while the income under this head in the previous years was as detailed in the *margin Including an anticipated income of Rs 42/- during the remaining 3 months the total income for the current year willbe Rs 165-0-0 Better supervision may be exercised over the pound collections for getting an increased income

36-37	179-9-6
37-38	231-9-6
38-39	176-1-6
39-40	144-5-6

The work on the whole is satisfactory

Sd/- C M h RAMAJODH SINGH,
DEPUTY COMMISSIONER, MANDYA DISTRICT

MEMO

Copy of the above is forwarded with compliments to the Secretary to Government Law Department Bangalore, for information

DEPUTY COMMISSIONER
Mandya District

sbs